

## NOTIFICATION OF ON-SITE REVIEW

The Joint Commission on Accreditation of Healthcare Organization will conduct a certification review of Maxim Healthcare Services dba Maxim Staffing Solutions on or during the dates of January 15, 2008 thru April 15, 2008

The purpose of the review will be to evaluate the staffing service's compliance with nationally established Joint Commission standards. The review results will be used to determine whether, and the conditions under which, certification should be awarded to the staffing service.

There are two methods for field staff and customers to provide the Joint Commission with information regarding the performance of the staffing service:

1. The certification review process involves the reviewer conducting brief phone interviews on the day of the review with selected field staff and customers. The purpose of the interview is to collect experience-based data regarding the staffing service's performance from those individuals and organizations. A staffing service representative will initiate the contact with field staff and customers to schedule a convenient time for the reviewer to call and ask a few questions. If you are contacted, your participation and input would be appreciated, if at all possible.
2. Joint Commission standards relate to quality and safety of care issues. Anyone believing that he or she has pertinent and valid information about such matters related to this staffing service may provide input to the Joint Commission by submitting a complaint to the Office of Quality Monitoring at:

Division of Accreditation Operations  
Office of Quality Monitoring  
Joint Commission on Accreditation of Healthcare Organizations  
One Renaissance Boulevard  
Oakbrook Terrace, IL 60181  
Or  
Faxed to 630-792-5636  
Or  
Toll free at 1-800-994-6610  
Or  
E-mailed to [complaint@jcaho.org](mailto:complaint@jcaho.org)

Any information presented, regardless of the format, will be carefully evaluated for relevance to the certification process.

This notice is provided in accordance with the Joint Commission's requirements.

Date of Notice: 12/18/2007 (Revised 01/15/2008)